STUDY ABROAD – BEST PRACTICES

The EBIO department encourages students to study abroad but doing so requires planning. If you're considering studying abroad, follow these steps, preferably in this order:

- 1. Meet with your academic advisor AND your major advisor and make sure that studying abroad will not jeopardize your graduation plans.
- Meet with an advisor from the Office of Study Abroad (OSA) to verify if the program you are applying for is approved by Tulane. Students automatically get <u>general</u> elective credits for all the courses that they take abroad from Tulaneapproved programs. If the program you are interested is not on the list of preapproved programs, you may still be able to transfer credits, but it is not guaranteed.
- 3. The EEB Department allows students to transfer a maximum of 7 credits (i.e., a maximum of 2 lecture electives OR 1 lecture and 1 lab elective courses) from other institutions towards your major/minor. IT IS HIGHLY RECOMMENDED THAT YOU GET THESE COURSES APPROVED <u>BEFORE</u> YOU GO ABROAD, to avoid any surprises. If you plan in requesting some of these credits to count towards your EEBio or ENVB major or towards your Marine Biology or EEBio minor, email Dr. Renata Ribeiro (<u>rduraes@tulane.edu</u>) and provide her with:
 - a. the <u>syllabi</u> of the courses you want counted towards your major/minor for approval;
 - b. your complete name and student ID;
 - c. the names of both your academic and major advisors;
 - d. the name and location of the program you are applying for;
 - e. a statement that you have contacted OSA and whether the program is pre-approved by Tulane or not;
 - f. when you plan be abroad.

Syllabi for study abroad courses typically can be acquired by request upon contacting the instructor of record. If no instructor of record is provided, contact the main office of the department offering the course.